

## **OPG MISSED APPOINTMENT POLICY**

Beginning January 1, 2018 OPG has established a Missed Appointment Policy. If a patient misses three (3) appointments in a year's time without advanced notice (phone call prior to appointment time), that patient will be dismissed from our clinic.

This policy is necessary because of a high incidence of missed appointments without prior notification. Our desire is to provide service to all our patients. If you are unable to keep an appointment, please call the clinic as soon as you are aware that you can't make it so we may offer that appointment to another child.

As a courtesy reminder, we attempt to call patients the day prior to each scheduled appointment. Therefore, it is very important you ensure we always have your current phone number.

Thank you for your understanding.